

Keyboard Shortcuts for Microsoft Word

Ctrl + S	Saves a document
Ctrl + N	Starts a blank document.
Ctrl + P	Printing
Ctrl + F	Find
Ctrl + Backspace	Deletes one word to the left
Ctrl + Z	Undoes last action
Ctrl + C	Copy
Ctrl + V	Paste
Ctrl + B	Bold text
Ctrl + I	Italicize text
Ctrl + U	Underline text
Ctrl + Left Arrow	Moves cursor one word to the left
Ctrl + Right Arrow	Moves cursor one word to the right
Ctrl + Up Arrow	Moves cursor up one paragraph
Ctrl + Down Arrow	Moves cursor down one paragraph